

# ARMY ENLISTED VACANCY ANNOUNCEMENT

<b>UTAH ARMY NATIONAL GUARD</b> <b>12953 S. Minuteman Drive</b> <b>Draper, UT 84020-9286</b>  <div style="text-align: right;"><b>Para/Lin: 006/01</b></div>  <b>Security Clearance Required: Secret</b>		<b>ANNOUNCEMENT NUMBER:</b>  <div style="text-align: center;"><b>16-045</b></div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>OPENING DATE:</b></td> <td style="width: 50%;"><b>CLOSING DATE:</b></td> </tr> <tr> <td style="text-align: center;"><b>4 August 2016</b></td> <td style="text-align: center;"><b>1 September 2016</b></td> </tr> </table>		<b>OPENING DATE:</b>	<b>CLOSING DATE:</b>	<b>4 August 2016</b>	<b>1 September 2016</b>
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<b>4 August 2016</b>	<b>1 September 2016</b>						
<b>POSITION DESCRIPTION:</b> <b>Commandant</b> <b>1<sup>st</sup> Battalion 640<sup>th</sup> Regional Training Institute</b> <b>Utah Army National Guard</b>	<b>GRADE</b> Maximum: E9 Minimum: E8	<b>OPEN FOR FILL:</b>  <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> STATE <input checked="" type="checkbox"/> NATIONWIDE </div>					
<b>UNIT OF ACTIVITY:</b> <b>640<sup>th</sup> Regional Training Institute</b> <b>17800 Camp Williams Road,</b> <b>Riverton, UT 84065-4905</b>		<b>TYPE OF POSITION :</b>  <div style="text-align: center;"><b>Full-time (AGR) status: (OTOT- 3 Year Tour)</b></div>					
<b>MILITARY ASSIGNMENT:</b> <b>Same as Unit of Activity</b>		<b>EVALUATION FACTORS USED:</b> Hard-copy packet review; board interview (In person or phone interview)					

**AREA OF CONSIDERATION: Open to all current E9s and promotable E8s that are currently enrolled in SMC. Position is MOS Immaterial. Applicants must possess the Additional Skill Identifier "8" (Instructor) and be on a current CSM list.**

## APPLICATION PACKET DOCUMENTATION

1. NGB Form 34-1
2. Copy of current SRB.
3. Copy of last 3 NCOERs.
4. Copy of last 3 years DA Form 705 (include DA Form 3349 and DA 5500/5501 if applicable)
5. Memorandum from commander verifying Army screening weight conducted within 60 days of packet submission.
6. Applicant's Letter of interest to the President of the interview board.
7. Hard copy or emailed digital DA photo. (Minimum 5x7)
8. Biographical Sketch (not more than 2 pages, IAW NGR 600-200, Fig. G-3)
9. Current RPAS statement
10. State Senior Enlisted Leader Letter of Endorsement

## PRIMARY DUTIES AND RESPONSIBILITIES:

Commandant, Regional Training Academy NCO Battalion; gives advice and initiates recommendations to the NGB NCOPDS SME and proponent agencies on the execution of NCOES and functional courses; utilizes resources to support DA, NGB and State directed missions; serves as the Commander of 1<sup>st</sup> Battalion; schedules and oversees the conduct of classes based on the ARPRINT and TRAP; enforces the Army standard in all situations, ensure adherence to all command policies, and employs Composite Risk Management and Soldier Safety in all operations and off duty Soldier considerations.

Non-Utah National Guard Soldiers selected for this position will be assessed into the Utah Army National Guard for the duration of this tour (3 years). Upon tour completion, Soldier will revert to previous status (AGR, M-Day) and back to originating National Guard State. M-Day applicants must not have more than 14 years of Active Federal Service. If available, PCS funds upon REFRAD will be authorized.

Consideration will be given to all qualified applicants without regard to race, gender, color, religion, national origin, politics, age, membership or non-membership in an employee organization.

**Qualified applicants will be contacted for interviews.** Send packets via email (encrypted) to [andrew.s.evans.mil@mail.mil](mailto:andrew.s.evans.mil@mail.mil) or [gary.l.healey.mil@mail.mil](mailto:gary.l.healey.mil@mail.mil) or Mail to: Utah National Guard: ATTN: HRO-A, 12953 S. Minuteman Driver, Draper, Utah 84020-1776. Packets must be received by 28 August 2016.

**QUESTIONS?** Contact Sergeant Major A. Scott Evans at 801-432-4230 or [andrew.s.evans.mil@mail.mil](mailto:andrew.s.evans.mil@mail.mil)